



**CATHOLIC COMMUNITY SERVICES**  
**CATHOLIC HOUSING SERVICES**  
OF WESTERN WASHINGTON

## **Donor Confidentiality Statement**

Catholic Community Services and Catholic Housing Services of Western Washington strongly believe in protecting the privacy of donors and the confidentiality of information concerning them. Donor records, both hard copy and electronic, and other donor information are highly confidential and protected by agency policy. As a result, we fully support the Donor Bill of Rights, which was created by the American Association of Fund Raising Counsel (AAFRC), Association for Healthcare Philanthropy (AHP), the Association of Fundraising Professionals (AFP), and the Council for Advancement and Support of Education (CASE). It has been endorsed by the National Catholic Development Conference, Independent Sector, National Committee on Planned Giving, United Way of America and numerous other organizations and reads as follows:

### **The Donor Bill of Rights**

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the nonprofit organizations and causes they are asked to support, we declare that all donors have these rights:

- I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- II. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent [audited] financial statements.
- IV. To be assured their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgement and recognition.
- VI. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
- VII. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share. [Catholic Community Services and Catholic Housing Services of Western Washington strongly believe in protecting the privacy of donors and the confidentiality of information concerning them. Donor records, both hard copy and electronic, and other donor information are highly confidential and protected by agency policy.]
- X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

If you have any questions concerning this statement, please contact:

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