

To: _____
(Landlord name and contact information)

My name is _____, and I am a current resident at _____
(Tenant name, printed)

(Apartment name and address)

In response to the Coronavirus outbreak, the Governor of Washington State issued Proclamation 20-19 (dated March 18, 2020, and amended July 24, 2020, October 14, 2020, and December 31, 2020) with regards to residential evictions in our state. Pursuant to this, the Governor has issued a moratorium on evictions that prohibits landlords from proceeding with evictions unless the eviction is based on threats to health and safety caused by the tenant, or other narrow exceptions. These provisions are in effect until March 31, 2021. The City of Seattle (if applicable) enacted a similar moratorium that also expires on March 31, 2021, as well as an ordinance banning evictions based on non-payment of rent for an additional six months after the citywide moratorium ends.

The protections for tenants are in response to the large number of people who have lost their jobs due to Coronavirus. Like so many others right now, I have lost income due to the coronavirus. Currently, I am trying to find financial assistance. Although I am currently suffering a loss of income, I have taken the following steps to receive assistance (check all boxes that apply to your situation):

- Applied for unemployment insurance;
- Applied for other government benefits;
- Looked for work;
- Worked with other agencies that assist with housing tenants like myself.

However, I am still struggling right now. I may not be able to pay my rent in full or on time in the coming months. I hope that you will work with me to come up with a reasonable plan to keep me and my family housed during this global crisis. I would be happy to meet (by phone, video, email, or other form of safe communication) to discuss potential options. I can be reached at:

(Tenant phone or e-mail address)

I understand that city, state, and federal governments may be making financial assistance packages available to landlords and/or tenants. I will be applying for any that may become available and will provide any information that you need if landlord assistance becomes available. If you do have any questions, please do not hesitate to contact me. I look forward to hearing back from you.

Sincerely,

Tenant Signature Date signed